



**GENERAL SECRETARIAT OF THE ORGANIZATION OF AMERICAN STATES
EXECUTIVE SECRETARIAT OF THE INTERAMERICAN COMMISSION ON HUMAN RIGHTS
AREA FOR THEMATIC MONITORING**

Call for Resumes:

Human Rights Professional, Rapporteurship on the Rights of Lesbian, Gay, Bisexual, Trans and Intersex Persons (LGBTI)

Type of Appointment:	Consultancy
Organizational Unit:	Executive Secretariat of the Inter-American Commission on Human Rights (IACHR); Rapporteurship on the Rights of LGBTI persons
Start Date:	March 15, 2017
Duration:	Until December 31, 2017
Consulting Fee:	\$5,500/month
Duty Station:	Washington, DC
Description:	Human Rights Professional-Consultant

Duties and Responsibilities:

- 1) Provide legal support to the daily work of the Rapporteurship on the Rights of LGBTI persons, including general monitoring, and making/responding to requests for information on situations of concern.
- 2) Prepare reports and inputs on priority issues concerning the situation of LGBTI persons at the country and regional levels.
- 3) Prepare written inputs for the sections pertinent to the rights of LGBTI persons in the annual report of the IACHR.
- 4) Maintain ongoing communication with the Rapporteur on the Rights of LGBTI persons and support her or his work.
- 5) Prepare information for press releases and media campaigns;
- 6) Prepare information about and participate in on-site visits, trainings, and seminars organized by the IACHR and outside actors.
- 7) Contribute to the planning process of the work of the Rapporteurship.
- 8) Prepare donor projects and support the execution of and reporting on donor funding.
- 9) Maintain ongoing communication with other IACHR Executive Secretariat sections and outside actors.

- 10) When needed, participate in the preparation of draft admissibility, inadmissibility, and merits reports for the IACHR's consideration. Prepare specialized opinions for petitions, precautionary measures, and requests for advisory opinions and cases before the Inter-American Court of Human Rights.
- 11) Provide technical cooperation and assistance to OAS Member States, OAS political bodies and other departments within the OAS on issues regarding sexual orientation, gender identity and bodily diversity, and/or on the rights of LGBTI persons.
- 12) Plan and take part in joint initiatives with the African Human Rights System, particularly with the African Commission on Human and Peoples' Rights, the Office of the High Commissioner for Human Rights and the UN Independent Expert on Sexual Orientation and Gender Identity, as well as with other UN experts on human rights.
- 13) Prepare and develop a plan to disseminate reports and develop or participate in events/seminars to disseminate reports in coordination with academic institutions.
- 14) Drafting, reviewing and approving sections of other IACHR reports (annual reports, country reports, and other thematic reports) to include a perspective on the rights of LGBTI persons.
- 15) Disseminate best practices regarding the rights of LGBTI persons in the Americas.
- 16) Receive and process requests for public hearings on the human rights situation of LGBTI persons in specific countries or sub-regions within the Americas. These include public hearings requested by the IACHR and those granted by the IACHR at its own initiative.
- 17) Organize and participate in dialogues and/or participating in thematic meetings with representatives of civil society organizations as well as public officers.
- 18) Perform other related duties as assigned, including replacing and supporting others.

Education and Experience:

Essential:

- Juris Doctor or First University Degree (Bachelor's) in law, international public law or human rights, or in other related studies, issued by a duly accredited institution.
- Five years of relevant experience in positions related to the rights of LGBTI persons at the national and/or international level, or Advanced University Degree (Master) issued by a duly accredited institution and 3 years of relevant experience.
- Knowledge of international legal standards related to the human rights of LGBTI persons and international human rights law.

Desirable:

- Experience or knowledge of OAS mandates and priorities as related to the rights of LGBTI persons and/or the dynamics of the Inter-American agenda and system.

Computer Skills: Ability to effectively work using Microsoft Office (e.g. Outlook, Word, and Excel), and other software applicable to the area of work.

Languages:

Essential – Proficient in Spanish and English (read, write and communicate)

Desirable – Working knowledge of French and/or Portuguese

Other:

- Priority consideration in the selection process will be given to members of the LGBTI community

Applications: Please submit current CV, including three academic and/or employment references, a list of any relevant publications, and a letter of interest detailing qualifications and interest in the consultancy.

Please email your complete application to CIDH_CPR@oas.org and indicate “LGBTI Rights” in the subject line by **March 2nd, 2017**.