



Organization of
American States

Institute for Public Management

Online Campus

Department for Effective Public Management
Secretariat for Political Affairs SPA/OAS

Course Call

OEA-YPL-11-03

Online Course

Building Capacities of Young Political Leaders in the Caribbean

3rd Edition

Location: The course will be taught on-line (Internet) through the Online Campus of the Institute for Public Management of the Department for Effective Public Management of the Secretariat for Political Affairs SPA/OAS.

Registration: From January 10 2 to March 25, 2011 (5:00 PM Washington DC time).

Start and end dates: April 25 to June 3, 2011.

Course duration: Eight (8) weeks.

Language: English.

Implementation:

The Secretariat for Political Affairs (SPA) offers this course as part of its activities in capacity building and institutional strengthening for the English speaking Caribbean region through the Institute for Public Management.

Course Objective: The course seeks to increase foundational knowledge of democratic values and practices and to deepen understanding of the structure of governance that enables peaceful government transition in the region, all the while upholding institutional strength and efficiency.

The course: The course is organized in Modules that include selected readings and related activities accessed through our on-line teaching platform or "Online Campus". A Tutor will be in charge of the Virtual Classroom and will assign work and readings, schedule on-line interactive sessions, as well as provide guidance in academic and technical aspects of the Course. Several Modules, covered in eight (8) weeks, comprise the course: one module designed to provide participants with the necessary skills to efficiently work in the Virtual Classroom; six content Modules, and one for conclusions and final evaluation. The main topics addressed in each Module are outlined below:

Week 1	Introduction to the Virtual Classroom: Welcome, use of tools and socialization
Week 2	Module 1: Democratic Systems
Week 3	Module 2: Democratic Values and Practices
Week 4	Module 3: Democratic Institutions
Week 5	Module 4: Elements of Democracy
Week 6	Module 5: Minimum Conditions for Democracy
Week 7	Module 6: Democracy and the knowledge-based society
Week 8	Evaluation of Final Assignment and concluding remarks

Methodology:

The eight-week course offered with the academic supervision and support of on-line Tutors to facilitate learning, interaction and an efficient use of the virtual environment. The Tutors, in addition to assigning work and scheduling mandatory interactive sessions, will direct the course's activities and keep in permanent contact with the participants to assist in areas such as:

- Suggestions and support for further reading
- Support and feedback assigned activities
- Address individual doubts and concerns

On a weekly basis, Tutors will distribute a summary of the participants' contributions.

Note: even though the course's methodology includes mandatory participation in the weekly on-line interactive sessions, participants are expected to devote at least two hours every day in reading and analysis, as well as in preparing assignments, particularly their final evaluation.

Expected results:

Upon completing the course, participants will have a better understanding and appreciation of democratic values and practices, and a more complete understanding of the knowledge and skills required to contribute as leaders and citizens to the

advancement of the Caribbean's democratic traditions.

Requirements:

Participants must meet the following profiles:

A) Academic and/or professional profile

- A.1. Young political leaders in political parties, youth groups, national youth councils, youth ambassadors, youth parliaments and other such youth organizations that give expression to the democratic traditions within which Caribbean nations function.
- A.2. Political or government leaders with decision-making capabilities and the responsibility for the design of strategies for improving their institution's performance (Ministers, Permanent Secretaries at a Federal, State or local Level).
- A.3. Public managers and division heads in public administration\ with the responsibility of implementing state modernization policies (Director Generals, Directors and Program Officers).
- A.4. Professionals and academics in areas related to the course or involved in improving public performance.

B) Access and firm commitment to work on the Internet

- B.1 This is a 100-hour course and will be certified as such. It is essential for the participant to devote two hours every day to on-line studies and activities.
- B.2 Because the course is offered in a virtual environment, participants must be familiar and comfortable with on-line work, including efficient browsing, use of chat and virtual forums.
- B.3 Fluency in English

Certification:

Only those participants who successfully complete the course requirements will receive an OAS Certificate. Requirements include a) participation in the Virtual Classroom weekly sessions; b) completion of weekly assignments; and, c) completion and successful evaluation of the final assignment.

Costs and Financial Aid: Total cost for the course is USD\$350.00 U.S., yet all participants will benefit from USD\$270.00 in financial aid for this course, provided by the Secretariat for Political Affairs (SPA). ***The final cost to the participant is US\$80.***

The course certificate of approval will be sent electronically. The shipment of the original paper-based version has an additional cost of USD\$ 20.00.

Registration process

1. Complete and send the [online application form](#) to the Department of Effective Public Management courses of the SPA/OAS, by 5 pm on March 25, 2011.

You will receive an automatic notification when you send your application. This notification is just a confirmation of your [application form](#) and it does not imply the admission to the course. The confirmation of your admission will be sent to you via e-mail from March 25 with the payment instructions.

2. Payment method.** Once accepted to the course, you will be able to make the payment through secure electronic payment system of the Department of Effective Management of the SPA. You must use a credit card (Visa, MasterCard or American Express). The Webpage address and the payment instructions will be sent to you on March 25, 2011, with your admission confirmation. The payment should be made between March 25 and April 17, 2011.

Once the payment is received, information on how to access the course and Virtual Classroom will be emailed from April 25, 2011, to the registered email address. The course will begin on April 25, 2011.

Important Notes:

Be sure to add the following e-mail address to your address book so that the communications sent by this address will not be qualified as “spam”:
formacion@oas.org

Once payment is made there will be no refund. Any questions about this announcement should be sent to formacion@oas.org, including as the subject “Building Capacities of Young Political Leaders in the Caribbean”.

Application Form

Press the following link:

[Building Capacities of Young Political Leaders for the Caribbean
3rd Edition](#)